



शासकीय तंत्रनिकेतन, औरंगाबाद.  
Government Polytechnic, Aurangabad.

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EXAMINATION CELL

OFFICER ORDER :

No.GPA/ AQAC /EXAM/2017/254

Date: 09<sup>th</sup> August 2017

**SUBJECT : Revision of Honorarium Rates for Exam related activities.**

Ref. : 1) No./MSBTE/K-10/DIRECTOR/2015/154 & 155 Dated 10 Sep. 2015

2) नियामक मंडळाच्या 24 Aug. 2016 मध्ये झालेल्या निर्णयाबाबत.

3) Committee Order No. GPA/ AQAC /EXAM/2017/227/19/07/2017

4) Honorarium for Exam related activities Committee dated 27/07/2017.

As per this office letter dated 30/07/2015 and as per decisions taken in the Governing Body meeting held on 24/08/2016 vide item no. 18 the rates of remuneration of officers/staff appointed in examination cell of the institute are revised and implemented from the academic year 2016-2017 (Summer) examination.

Following changes are made in the referred letter and will be applicable from the Summer-2017 examination, subject to the postfacto approval of the Governing Body of the Institute.

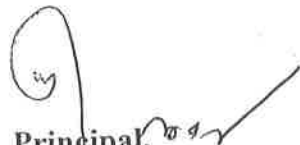
Recommendation of Dr. U. V. Pise, Committee Chairman of Examination Remuneration Committee.

S. N.	Details of Work	Honorarium
1	Chief officer In-charge (Principal) (Honorarium is not applicable for overlapping days)	Rs. 300/- per day
2	a. Officer in-charge/Additional Officer-in charge (QC for LAC) (Senior Faculty) b. Officer-in-charge Examination Center	Rs. 300/- per day Rs. 200/- per session
3	e. Exam Center – Assistant Officer-in-charge f. Sealing Supervisor /Stock Supervisor / Record & Billing / Invigilator / Reliever/Masking Supervisor. g. LAC – Mark Feeding officer h. Additional Supervisor for Totaling /Supervisor / Re-totaling/Mark feeding	Rs. 150/- per session Rs. 100/- per session Rs. 200/- per day Rs. 150/- per day
4	Class IV / Attendant / Waterman / Sweeper / Helper  • Class IV / Attendant for Practical / Oral / Online Theory Exam.	Rs. 50/- Session or Rs. 75/- per day Rs. 2.00 per student or Minimum Rs. 75/- per day
5	Masking of Main Answer Books & Supplements	Rs. 0.15/- per Answer book
6	Refreshment Charges, [Examination / LAC / Exam. Cell / SP Term / R-LAC] Miscellaneous expenditure LAC / R-Lac / Special Term	Rs. 0.50 per examinee / per paper Rs. 0.50 per examinee / per paper

7	• Lab Asst/Expert Asst./Instructor for Practical / Oral Exam. & Online Theory Examination.	Per student <b>Rs. 3</b> or Minimum Rs. 100 per day
8	b. External / Internal Examiner for Conduct of Practical / Oral Examination other than final year course & Online Theory Examination.	Rs. 8/- per Candidate per Examiner. Min. Rs. 200/- per examiner per subject.
	c. External / Internal Examiner for Conduct of Practical / Oral Examination final year course & Online Theory Examination.	Rs. 10/- per Candidate per Examiner. Min. Rs. 200/- per examiner per subject.
	d. External / Internal Examiner for assessment of project for final year courses.	Rs. 25/- per Candidate per Examiner. Min. Rs. 200/- per examiner per subject.
9	Assessment of Answer Books (Other than final / year semester of diploma courses)	Rs. 13/- per answer book (both section A & B in case of paper with section.) Minimum : Rs. 150/-
	Assessment of Answer Books (Final year / semester of diploma courses)	Rs. 15/- per answer book (both section A & B in case of paper with section.) Minimum : Rs. 150/-
10	Moderation of Answer Books (Other than final / year semester of diploma courses)	Rs. 14/- per answer book (both section A & B in case of paper with section.)
	Moderation of Answer Books (Final year / semester of diploma courses)	Rs. 16/- per answer book (both section A & B in case of paper with section.)
11	Honorarium to subject Expert for Preparing Model Answer / Solution. [For mathematical paper only]	Rs. 300/- per Model Answer
	<b>Recounting, Photocopy &amp; Reassessment of Answer Book –</b>	
12	Chief officer in-charge – Principal	Rs. 1000/- Consolidated
	Officer in-charge –LAC for Re-assessment of Answer book	Rs. 4/- per Answer Book or Min. Rs. 1000/-
	Additional officer in-charge (Quality Control) [Only for Re-assessment]	Rs. 5/- per Answer Book or Min. Rs. 1000/-
	Sealing Supervisor – Class-III	Rs. 3/- per answer book or min. Rs. 600/-
	Re-Counting / Re-totalling supervisor – Class-III	Rs. 4/- per answer book or min. Rs. 150/-
	Hamal – Class-IV – 2 no. Masking & Unmasking of Answer Books –	Rs. 2/- per answer book or Min. Rs. 400/- including Masking & Unmasking of previous marks.
	Re-Assessment of answer book (after photocopy)	Rs. 20/- per answer book or min. Rs. 200/-
12.1	Vigilance Squad [Chairman Rs. 600 & Member Rs. 500 Lumsum]	Rs. 600 Rs. 500 lumsum
13	13.1 DA [at Aurangabad] [Class-II Rs. 140/-, Class III/IV Rs. 130 per day] 13.2 Travelling Allowance	Rs. 160/- per day – Class-I As per MSRTC non AC Bus Ticket
	13.3 Local Conveyance Allowance for External faculty/ staff for all examination work. i.e. OR/PR/ASSESSMENT/ RE-ASSESSMENT MODERATION ETC.	Rs. 50/- per day

	13.4 DA Rate [at Mumbai ]	Rs. 325 per day
	Class -- I	Rs. 290 per day
	Class -- II	Rs. 210 per day
	Class - III/IV	
	13.5 DA Rate [at Pune]	Rs. 200 per day
	Class -- I	Rs. 180 per day
	Class -- II	Rs. 150 per day
	Class - III/IV	
	<b>13.6 Travelling For 3/4 Members Committee only</b>	
	Diesel	Rs. 11 per km
	Petrol	Rs. 13 per km
	<b>Examination Committee</b>	
14	Chairman	Rs. 1500/- Consolidated
	Member	Rs. 1000/- Consolidated
	<b>Governing Body</b>	
15	Chairman – Joint Director	Rs. 1000/- Consolidated
	Member (s)	Rs. 750/- Consolidated
	<b>Special Committee</b>	
16	Chairman -	Rs. 1000/- Consolidated
	Member – Deputy Secretary of RBTE	Rs. 750/- Consolidated
	Member – Principal of Nearest Govt. Polytechnic.	Rs. 750/- Consolidated
	<b>Board of Studies (BOS)</b>	
17	Chairman -	Rs. 1000/-
	Member (s) [Only External Member]	Rs. 750/-
	P-BOS Member [Only External Member]	Rs. 500/-
	<b>For Various Committee</b>	
18	Principal	Rs. 500/-
	Chairman	Rs. 400/-
	Member – Faculty	Rs. 300/-
	Ministerial Staff	Rs. 150/-
	Attendant Category	Rs. 75/-
19	<b>Paper Setting – Term End Theory Examination</b> • [Rs.800/- per paper set only for April-May 2017 Exam.] Online Theory Examination – Question Bank with	Rs. 1000/- per paper set Rs. 10/- per Question.
20	<b>Honorarium to Office Staff of institute involved in exam work</b> Administrative Officer Registrar Cashier Account Clerk Student Section Peon	Rs. 1200/- Rs. 1100/- Rs. 1000/- Rs. 1000/- Rs. 1000/- Rs. 500/-

- Honorarium to supporting staff is on trial basis, subject to change in subsequent revision.

  
**Principal,**  
 Govt. Polytechnic, Aurangabad.