



GOVERNMENT POLYTECHNIC, AURANGABAD.

(An autonomous institute of govt. of Maharashtra)

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No. : GP /Store /2018-19 / 4680

Date: 20.11.2018

22 NOV 2018

INVITATION FOR QUOTATION (Girls hostel.)

**Sub: Quotation for purchase of equipments- Girls hostel
(Due Date 06-12-2018)**

Sealed Quotations are from eligible and interested manufacturers/ dealers/distributors/ for the following items on the terms and conditions mentioned below.

Sr. No.	Name of the item	specification	Quantity required	Estimated cost per unit	Total cost
1	2	3	4	5	6
1	Incinerator	Electric, Fully automatic, capacity of burning at least 200 napkins per day Used for burning sanitary napkins	01	40000	40000
2	Vending Machine	Fully automatic sanitary napkin vending machine Capacity to store 75- 100 napkins at a time	01	25000	25000

Quantity of above equipments will be purchased as per availability of funds and all purchase process may be cancelled if funds will not be received by the head office.

TERMS AND CONDITIONS

- 1) The bid/quotation should be submitted in two bid format.
- 2) The first envelope will contain Technical specifications of the product, technical literature/ leaflet and other documents mentioned below.
 - A) Covering Letter for tender on the company letter head mentioning official address, Contact No, e Mail address and website (if available) address.
 - B) GST registration certificate/ Number
 - C) GST Clearance Certificate/ GST Challan for last quarter of the financial year.
 - D) Authorization/ Distributorship certificate from manufacturer. Proof of permission to manufacture the equipment/ item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer).

- E) Technical literature / leaflet of the make and model no of equipment quoted.
- 3) Additional document may also be asked by undersigned for confirming the details.
 - 4) The second envelope will contain the financial bid in which the all-inclusive rates F.O.R. Destination will be written and signed with the stamp of the establishment in the following format.

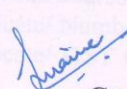
Date -

Place -

(Signature)

Rubber Stamp of Organization

- 5) The two envelopes should be sealed with a mention of the type of envelope (technical/ Financial), Reference No., due date and Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading "**Quotation for supply of equipments-- workshop department (Girls Hostel)**" and writing complete address of the undersigned.
- 6) On the quotation opening day, first envelope will be opened at first and documents (mentioned in condition No. 2 of this letter.) will be checked by the Purchase Committee. Second envelopes will be opened only for those suppliers which have sent the complete documents in first envelope mentioned in condition No. 2 of this letter.
- 7) **The quotations should reach the undersigned on or before 06/12/2018 at 5:30 pm.**
- 8) The material will be checked at this institute.
- 9) No extra charges will be paid for cartage, packing etc. for the material rejected and replaced.
- 10) **Quotations will be opened on 07 /12/2018 after 5.00 pm. (If Possible)**
- 11) Rates should be valid for 6 months from the date of confirmation letter.
- 12) Materials should be quoted for standard makes and minimum pkgs. Delivery to the consignee has to be effected within 4weeks from the date of issue of purchase order. Payment will be released after delivery, successful installation and working trial at the concerned department of this Institute. Advance payments will not be done.
- 13) The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.


Principal
Government Polytechnic, Aurangabad

