



GOVERNMENT POLYTECHNIC, AURANGABAD.

(An autonomous institute of govt. of Maharashtra)
Near Peer Bazar, Osmanpura Station road, Aurangabad
Phone: 2334724 /2321917/2353644 Resi : 2331562

Website : gpabad.ac.in E-mail: gpaurangabad@dtmaharashtra.gov.in

No.GPA/Store/2018-19/ 3972

Date:- 26/09/2018

Invitation for quotation

Sealed quotations are invited from manufacturers/ their authorised suppliers/Traders for supply of the following equipments/machinery to this institute. The quotation in specified format, along with necessary supporting documents should be sealed in an envelope and submitted to this office on or before the prescribed time and date mentioned in this invitation letter. **Envelope must be super scribed with enquiry number, item name and date & time of submission of the quotation in the following format.**

Sr. No	Name of item*	Quantity	Make & Model No.	Rate per Unit	GST % and Amount per Unit	Rate per Unit including GST
01	Petrol Brushcutter Indian Make	01Nos.				
02	Petrol Brushcutter China Make	01 Nos.				

Last date for submission of above quotations to this office is 03/10/2018 till 5:30 pm

*Technical specifications are given in 'Annexure I' of this document.

Instructions to Suppliers and Terms & Conditions

1. The quotations must be submitted in sealed envelope, **Write on the envelope 'Quotation for supply of Grass Cutter Equipment' in the name of the Principal. Enquiry number, item name and due date must be written on the envelope.**
2. The quotations must be submitted in Inward department in the main building on or before **03/10/2018 till 5:30 pm.**
3. The quotations must be supported by necessary technical literature, and other documents as mentioned in this document.
4. The supplier must not be a defaulter to any Government authorities and must not have been black listed/debarred from supplying goods.
5. Quantity shown in this letter will not be purchased onetime; it will be purchased as per time to time requirement of the Institute till 31/03/2019.
6. The quotation must be for all inclusive prices of the goods, must include transportation charges, freight etc. GST percentage and amount per unit should be mentioned in the quotations shown in the above format and material should be supplied at the Institute in the concerned department.

7. Make of equipment, model number and detailed specifications should be mentioned in the quotation otherwise will be rejected.
8. Warranty Mention in Quotation from the date of installation.
9. Delivery shall be given in 2 weeks from the date of issue of purchase order.
10. Rates quoted should be valid for 90 days from the last date of submission of offer.
11. The quotation must comply with all technical requirements of the user department/consignee. Mere quoting of lowest price will not be the criteria for award.
12. Purchase Order will be placed in the name of the supplier which has quoted the lowest rates and correct technical specifications, only lowest rate will not be the criteria for award.
13. Payments will be done only after delivery, successful installation and working trial at the concerned department of this Institute. Advance payments will not be done.
14. This office may call for additional documents and/or information required for processing the bids.
15. This office reserves the right to reject any or all quotations, without assigning any reason (/s). thereof.
16. Efforts will be made to release the payment as early as possible but, sometimes it may be delayed due to no availability of grants or some technical reason.



Stores Officer
Government Polytechnic, Aurangabad.

Copy to:

- 1) Notice Board.
- 2) Copy to Publish on Institute Website.