



GOVERNMENT POLYTECHNIC, AURANGABAD.

(An autonomous institute of govt. of Maharashtra)
Near Peer Bazar, Osmanpura Station road, Aurangabad.

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GPA/Store/2017-18/5877

Date:- 16/12/2017

INVITATION FOR QUOTATION OF FURNITURE RAW MATERIAL.

Sealed Quotations are invited for the supply of **FURNITURE RAW MATERIAL** as described under due on 26/12/2017 Subject to the given terms and conditions. The quotation should be made as per following format only.

Sr. No.	Name of the Material with specification	Qty.	Basic Rate Per Unit (Sheet, No.,kg etc)	GST percent age & Amount Per Unit	Rate per Unit Including GST
01	BTC Patti 10X 1/2"	50 Feet			
03	Channel 12"	100 Nos.			
03	Channel 14"	100 Nos.			
04	Screw 75 X 10 mm	10 Packets			
05	Screw 50 X 10 mm	10 Packets			

Terms and Conditions

- 1) The quotation should be submitted in sealed envelope.
- 2) **Write on the envelope "Quotation for supply of FURNITURE RAW MATERIAL to Department Workshop"** and submit it to the Office in Main Building of the Institute **due on 26/12/2017 at 5:30 pm.**
- 3) The Quotations received after given time period will not be considered in Purchase Process and will be rejected without giving any information.
- 4) All Material of this Inquiry will not be purchase at a time. It will be purchased as per requirement of this Institute up to 31st March 2018.
- 5) Transportation will be at your side and material should be supplied in specific department as mentioned in the Purchase Order.
- 6) **GST percentage and GST amount per unit should be mentioned separately in the Quotation as shown in the format and GST registration certificate should be attached to the quotation.** Detailed specifications including make of material should be mentioned in the Quotation. If the quoted Item/Equipment/Peripheral is available

with you in different brands/makes, the rates should be mentioned separately brand wise/specification wise. In case of branded items like Computer Peripherals, Electricals, Plastic Products, ISI marked Products etc. If the Make/Manufacturer name is not mentioned in the in the quotation, the Quotation will be rejected without giving any information to the supplier.

- 7) Purchase Order will be placed in the name of Supplier which has quoted the Lowest Rates and correct material as per this letter.
- 8) Material should be supplied within 10 days from the date of Purchase order.
- 9) In case of Equipments/Machines bill will be passed after Equipment Testing, Installation, Demonstration and Training (If required) at the concerned Department. Installation report should be submitted to the Central Stores. (Workshop Department). If the Equipment/Machine does not match the required specification, it will be returned as it is at your cost.
- 10) In case of Consumable, Stationary and other miscellaneous items, the material will be inspected by the concerned department. If the material found correct subject to the required specifications, bill will be passed otherwise returned as it is at your cost.
- 11) Warranty should be mentioned in the Quotation as per given by the Manufacturers.
- 12) Quotation should be valid up to 31/03/2018.
- 13) Efforts will be made to release the payment as early as possible we can but; sometimes it may be delayed due to no availability of grants.
- 14) All rights are reserved by the signing authority to reject the quotation.

Sd/
Stores Officer
Government Polytechnic, Aurangabad.

Copy to

- 1) Notice Board.
- 2) Copy to Publish on Institute Website.