



# GOVERNMENT POLYTECHNIC, AURANGABAD.

(An autonomous institute of govt. of Maharashtra )  
Near Peer Bazar, Osmanpura Station road, Aurangabad  
Phone: 2334724 /2321917/2353644 Resi : 2331562

Website : gpabad.ac.in E-mail: gpaurangabad@dtmaharashtra.gov.in

No.GPA/Store/2017-18/ 5348

Date:- 14/11/2017

## Invitation for quotation

Sealed quotations are invited from manufacturers/ their authorised suppliers for supply of the following equipments/machinery to this institute. The quotation in specified format, along with necessary supporting documents should be sealed in an envelope and submitted to this office on or before the prescribed time and date mentioned in this invitation letter.

**Envelope must be super scribed with enquiry number, item name and date & time of submission of the quotation.**

Sr.No	Name of item*	Quantity	Detailed Specifications
1	Sanitary Napkin Incinerator.	01 No.	As per Annexure I

**Last date for submission of above quotations to this office is 23/11/2017 till 5:30 pm**

\*Technical specifications are given in 'Annexure I' of this document.

## Instructions to bidders and Terms & Conditions

1. The quotations must be submitted in sealed envelope, in prescribed format with details of enquiry super scribed on envelope.
2. The quotations must be submitted in Inward department in the main building on or before 23/11/2017 till 5:30 pm.
3. The quotations must be supported by necessary technical literature, and other documents as mentioned in this document.
4. The bidder must not be a defaulter to any Government authorities and must not have been black listed/debarred from supplying goods.
5. The bid must be quote for all inclusive prices of the goods, must include GST, and warranty of 2 years from the date of installation.

6. Rate should be quoted with transportation and material should be supplied at the Institute in the concerned department. No extra transportation charges will be paid by this Institute.
7. Delivery shall be given in 15 days from the date of issue of purchase order.
8. Rates quoted should be valid for 90 days from the last date of submission of offer.
9. The bid offer must comply with all technical requirements of the user department/consignee. Mere quoting of lowest price will not be the criteria for award.
10. The bidder must quote PAN number and GST number along with copies of GST registration and PAN card
11. The consignee will make payment for the goods received by way of RTGS/NEFT/ECS, so the supplier will have to provide bank details to this Institute with Invoice.
12. Payments will be done only after delivery, successful installation and working trial at the concerned department of this Institute. Advance payments will not be done.
13. This office may call for additional documents and/or information required for processing the bids.
14. This office reserves the right to reject any or all bid offers, without assigning any reason (/s), thereof.
15. List of documents to be attached :- i) Covering letter with details of bidders, address, telephone number, mobile number, email ID, name, signature and seal ii) Type of business entity :- manufacturer/authorised dealer, any others (to be specified) iii) PAN card photocopy. iv) GST number registration certificate / print out v) Technical literature of item quoted.



**Stores Officer**

**Government Polytechnic, Aurangabad.**

Copy to

- 1) Notice Board.
- ✓ 2) Copy to Publish on Institute Website.

