



GOVERNMENT POLYTECHNIC, AURANGABAD

(An autonomous institute of govt. of Maharashtra)
Near Peer Bazar, Osmanpura Station road, Aurangabad
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No.GPA/Store/2017-18/ 4024
Date:- 30 AUG 2017

ENQUIRY FOR QUOTATION OF STEEL FURNITURE.

Sealed Quotations are invited for the supply of above mentioned Furniture Items as described under **due on 07.09.2017** subject to the given terms and conditions.

Sr. No.	Name of the Material	Specifications	Quantity
01	Steel Executive Table	As per given on page No. 03 to 04.	12 Nos.
02	S , Type Chair with Caning K	As per given on page No.05 to 06.	10 Nos.
03	Steel Cupboard Major	As per given on page No.07 to 09	10 Nos.
04	Steel Cupboard Minor	As per given on page No. 07 to 09	15 Nos.

Terms and Conditions

- 1) The quotation should be submitted in **sealed envelope**.
- 2) **Write on the envelope "Quotation for supply of 'Furniture Item For Workshop' and submit it to the Office in Main Building of the Institute due on 07.09.2017 at 5:30 pm.**
- 3) The Quotations received after given time period will not be considered in Purchase Process and will be rejected without giving any information.
- 4) Rates quoted should be preferably F.O.R. Aurangabad otherwise it should be specified clearly.
- 5) **Taxes and Duties should be mentioned separately in the Quotation with appropriate percentage.(Specially in case of GST).**
- 6) Detailed specifications including make of material should be mentioned in the Quotation. If the quoted Item/Equipment/Peripheral is available with you in

different brands/makes, the rates should be mentioned separately brand wise/specification wise.

- 7) Purchase Order will be placed in the name of Supplier which has quoted the Lowest Rates.
- 8) All the material in this enquiry will not be purchased one time. It will be purchased as per requirement of the Institute up to 31.03.2018.
- 9) Material should be supplied within 10 days from the date of Purchase order.
- 10) In case of Equipments/Machines bill will be passed after Equipment Testing, Installation, Demonstration and Training (If required) at the concerned Department. Installation report should be submitted to the Central Stores. (Workshop Department). If the Equipment/Machine does not match the required specification, it will be returned as it is at your cost.
- 11) In case of Consumable, Stationary and other miscellaneous items, the material will be inspected by the concerned department. If the material found correct subject to the required specifications, bill will be passed otherwise returned as it is at your cost.
- 12) Warranty should be mentioned in the Quotation as per given by the Manufacturers.
- 13) Quotation should be valid for up to 31.03.2018 or up to the next quotation enquiry whichever is earlier.
- 14) Efforts will be made to release the payment as early as possible we can but; sometimes it may be delayed due to no availability of grants.
- 15) All rights are reserved by the signing authority to reject the quotation.



Stores Officer
Government Polytechnic Aurangabad

Copy to

- 1) Notice Board
- 2) To upload on Institute Website.

