



GOVERNMENT POLYTECHNIC, AURANGABAD.

(An autonomous institute of govt. of Maharashtra)
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No. : GP /Store/ 2020-21/ 393

Date: 8 FEB 2021

INVITATION FOR QUOTATION OF HOUSEKEEPING MATERIAL.

Sub: Quotation for Supply of Housekeeping Material (Due Date 18/02/2021)

Sealed Quotations are invited for eligible and interested manufacturers/ dealers/distributors/ Suppliers for the following items on the terms and conditions mentioned below.

Sr. No.	Name of the item with required specification (Branded Only)	Quantity Required	Remark
01	Soft Brooms (Phool Zadu) (250 gm to 300 gm)	50 Nos.	
02	Hard Brooms (Kharate) (450 gm to 500 gm)	50 Nos.	
03	Phenyl Extra Strong Black 05 Liter Can	50 Liter	
04	Cleaning Acid 05 Liter Can	50 Liter	
05	Wheel Powder 01 Kg	10 Kg	
06	Dettol Soap Original 125 gms	10 Nos.	
07	Dettol Hand Wash Liquid (200 ml, Pump Dispenser)	10 Nos.	
08	Room Freshener Spray 200 gm	05 Nos.	
09	Choke Up Pump	05 Nos.	
10	Dry Mop to Clean Dry Dust with Metal handle	10 Nos.	
11	Dry Mop to Clean wet material with Metal handle	10 Nos.	
12	Metal handle for dry mop/wet mop/wiper	10 Nos	
13	Wiper with Metal handle	10 Nos.	
14	Napthalene balls 01 Kg Pkt.	05 Kg	
15	Odonil Air Freshener Block 30 gm	05 Nos.	
16	Disposable Hand Gloves	02 Pkt	
17	Disposable Face Mask	02 Pkt	
18	Sunny Green Phenyl 01 Liter	05 Liter	
19	Plastic Scrubber	10 Nos.	
20	Wheel Blue Detergent Bar 140 gm	10 Nos.	
21	Scented Phenyle	100 Lit	
22	Plastic Supadi	10 Nos	
23	Sanitizer 05 liter Can WHO Recommended Formula Each 100 ml Contains – Isopropyle alchole 70%, Glycerol , Hydrogen Peroxide, Purified water-QS, Colour Brilliant Blue FCF	25 Liter	
24	Sodium Hypochlorite (NaClO) 05 liter Can WHO Recommended Formula Concentration 10%-12% CAS-Nr 7681-52-9	25 Liter	

- Quantity of above material will be purchased as per availability of funds and all purchase process may be cancelled if funds will not be received by the head office.

Terms and Conditions

- 01) The quotation should be submitted in sealed envelope.
- 02) Write on the envelope "Quotation for Supply of Housekeeping Material to Workshop Department" and submit it to the Office in Main Building of the Institute due on 18.02.2021 at 5:30 pm.
- 03) The Quotations received after given time period will not be considered in Purchase Process and will be rejected without giving any information.
- 04) **All Material of this Enquiry will not be purchase at a time. It will be purchased as per requirement of this Institute up to 31st March 2021.**
- 05) Rates quoted should be F.O.R. Aurangabad otherwise, it should be specified clearly.
- 06) Taxes and Duties should be mentioned separately in the Quotation with appropriate percentage.(Specially in case of GST)
- 07) Detailed specifications including make of material should be mentioned in the Quotation. If the quoted Item/Equipment/Peripheral is available with you in different brands/makes, the rates should be mentioned separately brand wise/specification wise. In case of branded items like Computer Peripherals, Electricals, Plastic Products, ISI marked Products etc. If the Make/Manufacturer name is not mentioned in the in the quotation, the Quotation will be rejected without giving any information to the supplier.
- 08) Purchase Order will be placed in the name of Supplier which has quoted the Lowest Rates per item.
- 09) Material should be supplied within 07 days from the date of Purchase order.
- 10) In case of Equipments/Machines bill will be passed after Equipment Testing, Installation, Demonstration and Training (If required) at the concerned Department. Installation report should be submitted to the Central Stores. (Workshop Department). If the Equipment/Machine does not match the required specification, it will be returned as it is at your cost.
- 11) In case of Consumable, Stationary and other miscellaneous items, the material will be inspected by the concerned department. If the material found correct subject to the required specifications, bill will be passed otherwise returned as it is at your cost.
- 12) Warranty should be mentioned in the Quotation as per given by the Manufacturers.
- 13) Quotation should be valid for 31/03/2021 from the date of opening or up to the next quotation enquiry whichever is earlier.
- 14) Efforts will be made to release the payment as early as possible we can but; sometimes it may be delayed due to no availability of grants.
- 15) The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.



Principal
Government Polytechnic, Aurangabad